

Beach Wheelchairs

Minutes of the Meeting 21st June 2018



Present: Alison Brown (Chair) AB, Bryony Capaldi BC, Cath Brookes(Secretary) CB, Dave Gibb DGi, Mel Kay(Vice chair) MK, Phyllis Conway PC, Robin Black RB

Apologies: Karen Sinclair KS (Treasurer), Debbie Gibb DG

		ACTION
1.	Minutes of the last meeting AB presented the minutes of the last meeting – CB to send minutes of last meeting to RB.	CB
2.	Summer Employee Contact for Katie will be Mel and Dave 1 st July -19 th July, AB & BC 20 th July – 31 st August. They will make one catch call a week. Katie's start date to be confirmed. BC to let volunteers know about Katie's appointment but that there will still be a need for cover on her days off and out of hours and during busy periods. Katie will fill in a weekly timesheet and this will be emailed to May. Robin will authorise payment and Katie will be paid the first week of each month. AB to write a piece for the Courier Katie's sick leave will be covered by volunteers	BC Katie, May, RB AB
3.	Power Wheel Chair Update The preferred chair at the moment is X8 magic mobility, £15000 Freedom Trax chair will be trialed Friday 29 th June. User's own chair fits on to this base. It takes about 70% of chairs. It cost about £3500. The board agreed to purchase X8 unless Freedom Trax is preferred. Storage and charging has still not been confirmed. Sandy from ELYC is looking into it. There was a meeting at ELYC this week. AB will ring for an update.	MC, RB, AB
4.	Finance BWC are in a healthy financial position. BC can bank cheques and cash. Important to keep a note of where donations come from and make sure this information reaches AB, KS or May.	BC ALL
5.	Volunteers BC has made contact with all our volunteers for the new season. BC will contact them to let them know about Katie's appointment and their continued support to cover out of Katie's hours.	BC
6.	Seton Sands Since the opening the chair has not been used. The publicity promised by Seton Sands Holiday Park has not been forthcoming. The boardwalk provided by the council is not fit for purpose. AB has contacted the council. It was decided to contact Seton Sands to ask how things were going. It was also decided to contact Haven Holidays marketing department at their HQ to see what publicity they could help us with.	BC BC

7.	Date of next meeting. Thursday 30th August 11.15am	
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Name _____ Signature _____ Date _____