

Beach Wheelchairs

Minutes of the Meeting 19th April 2018



Present: Alison Brown (Chair) AB, Bryony Capaldi BC, Cath Brookes(Secretary) CB, Debbie Gibb DG, Dave Gibb DGi, Mel Kay(Vice chair) MK, Phyllis Conway PC

Apologies: Karen Sinclair KS (Treasurer), Robin Black RB

		ACTION
1.	<p>Minutes of the last meeting AB presented the minutes of the last meeting – CB to send minutes of last meeting to RB.</p> <p>Ramp. The ramp is almost complete. Visitors have already mentioned the ease of using it.</p> <p>Seton Sands– Opening is on Saturday 21st April. AB is going to attend. AB proposed Minutes and BC agreed.</p>	<p>CB</p> <p>AB</p>
2.	<p>Pony Axes Pony Axes is booked for Saturday 5th May. There will be rides for 10 – 12 people. . BC to query maximum weight, identify best location for start of rides, how smooth the ride is etc.</p> <p>MK to put a post on Facebook with information on how to book a slot. BC to give information to MK</p>	<p>MK BC</p>
3.	<p>Child Protection Policy The child protection policy was shared with the board. It was agreed.</p>	
4.	<p>Lens Memorial MK has met with Jane McMinn. She is keen to do something and has gone away to think of something appropriate. AB to talk to Sandra King. BC suggested attaching Len’s name to the wheelchair gifting scheme.</p>	<p>AB</p>
5.	<p>Head Support for Hippocampe We would need to buy a new headrest that has a vacuum cushion that attached to the new headrest and moulds to the head shape. We cannot borrow one to trial we would have to buy one.</p> <p>One family who uses the Beach Wheelchairs uses a supportive neck pillow covered in a sock. MK to look at alternative supportive travel pillows. AB to send different choices of supports to OT’s to ask for their advice</p>	<p>MK AB</p>
6.	<p>Beach Wheelchair Summer Job MK CB and DG to help with interviews. CB to contact Mike Burns (Careers advisor) and NBHS with regards to advertising the job</p>	<p>MK DG CB CB</p>
7.	<p>Marketing It was agreed to continue with the current leaflet. AB to order 1000 more.</p>	<p>AB</p>
8.	<p>Finance AB had made of a summary of our finances for the year.</p>	

	<p>This was helpful so we can see what funds are available after the commitments we have made for the year and what fund raising would need to be done. MK will put together an application for the Tesco Bags of Help scheme to cover the anticipated shortfall for the powered wheelchair.</p>	MK
9.	<p>Power to All Terrain Powered Wheelchair</p> <p>We still need a storage space with power for the wheelchair. AB will contact Scottish Power regarding putting in a new power source to the shed in the harbour. PC will contact the Seabird Centre and the Area Partnership as to whether they have any suggestions. CB will contact Stirling Stewart to ask how the Lobster Shack gets its power. CB to find out the feasibility of using a generator or solar panel.</p> <p>UPDATE Since the meeting AB has met with Steve from Beyond Boundaries East Lothian who have a large storage area in the harbour. Steve is happy for us to access the power in this area and he's really keen to work closely together. The access into this may need to be upgraded which requires approval from the Harbour Trust. AB to follow up as soon as possible as this would be best option.</p>	<p>AB</p> <p>PC</p> <p>CB</p> <p>AB</p>
10.	<p>Portobello</p> <p>Portobello are keen to get the wheelchairs rented out. They now have a group of trained volunteers and a hippocampe and debug and a container to store the equipment in. They still need a portable hoist and ramp from the container to take the hoist in and out.</p> <p>There was discussion about the financial position of the Portobello group. The current situation is slightly confused and needs to be resolved. The Board agreed that the monies obtained from City of Edinburgh Council and gifted by the Goodes should still be used to contribute towards the hoist and ramp. The remainder of the money needs to be found by the Portobello group, but this could include a short term loan of money from the central funds. AB to communicate this to the group.</p> <p>To prevent confusion in the future AB will speak to Karen Sinclair and the Financial Advisor about ways to separately account money for the groups – income and expenditure to allow for more autonomy.</p>	<p>AB</p> <p>AB</p>
11.	<p>VAT</p> <p>Time ran out in March for this to be discussed. It was not discussed in April as Robin was not here. It will be put back on the agenda.</p>	
12.	<p>Date of next meeting. Friday 26th May 9.30am</p>	

Name _____ Signature _____ Date _____