

Beach Wheelchairs

Minutes of the Meeting 19th January 2018



Present

Alison Brown (Chair) AB, Bryony Capaldi BC, Cath Brookes (Secretary) CB, Robin Black RB, Fergus Watson FW, Phyllis Conway PC, Debbie Gibb DG, Dave Gibb DGi, Karen Sinclair KS (Treasurer) Sandra King SK (in attendance for items 6 and 7)

Apologies

Mel Kay MK

		ACTION
1	Minutes of the last meeting AB presented the minutes of the last meeting – There were no comments and RB proposed them and FW agreed.	
2	Annual Report and accounts KS reported that the accounts for 2017 were complete and have been submitted to OSCR in draft and BWC's finances were in a healthy position. It was recommended that it was expanded upon how the money would be spent before sending the finalised accounts to OSCR. KS will produce quarterly management accounts.	KS
3	Local Hero donation – how will it be spent? Pony Access is a pony with a wheelchair accessible chariot. It was suggested we could organise for this to be in North Berwick for a day. BC will contact Pony Access. AB will contact Judy	BC AB
4	Beach Wheelchair Membership Membership will be offered to people who use the chairs regularly. They will need to fill in a form to be a member and fill in simplified paperwork on the day. But there will be no need for a volunteer in attendance. They will still need to book the chair. BC will alter our current paperwork for signing in and out to ensure all procedures are still followed.	AB BC
5	Action Plan Point 15 – Paid seasonal staff (July and August)– AB and BC to talk to STRIVE re employment issues. KS to look at costs of a paid worker for 5 days and 7 days. This would ease the strain on volunteers during holiday times when volunteers are on holiday or busy with childcare. Point 14 – Volunteers – BC to organise training day Point 25 – All terrain electric wheelchair - DG to contact Trossachs Mobility. Storage possibilities yacht club or lifeboat station? Point 30 – Gifting – BWC have been contacted by a town in Fife that are keen to set up a beach wheelchair scheme. They could be gifted a wheelchair and they fund the storage, insurance and day to day running costs. AB to make a list of what BWC would request from a scheme if we gifted them a chair.	AB KS BC DG AB
6	Ramp Upgrade SK reported feasibility study has been completed and the ramp is to be upgraded on the East beach by ELC along with other improvements to the area. Drawings were shown, if people have any suggestions get back to SK with lots of detail asap as work to start in January weather dependent. Need to organise	

	<p>a launch party. SK advised to invite Hilary Smith, chair of the coastal area partnership.</p> <p>Ramp on to West beach comes under the Harbour Trust and it is low priority to them.</p>	
7	<p>Seton Sands</p> <p>SK reported that the local area partnership was very excited by this opportunity. A wooden ramp and decking will be installed by ELC and work will start soon subject to weather. A child Hippocampe wheelchair will be purchased. It will be kept at the Haven Holiday Park and they will oversee the renting out of it but it is for use by all members of the community. It is hoped they will also take an adult wheelchair at a later date. SK to arrange a meeting with all interested parties and AB to continue to liaise.</p>	SK and AB
8	<p>Any Other Business</p> <p>There is no room for a memorial bench for Len in the harbour. It was suggested the hut be named after Len and a plaque on the hut. AB to ask MK to talk to Len's daughter.</p>	MK
9	<p>Date of Next Meeting</p> <p>Friday 3rd March 9.30am</p> <p>Thursday 19th April 9.30am</p> <p>Friday 26th May 9.30am</p> <p>Thursday 22nd June 9.30am</p> <p>Friday 25th August 9.30am</p> <p>Thursday 26th September 9.30am</p> <p>Friday 22nd October 9.30am</p> <p>.</p>	

Name _____ Signature _____ Date _____