

Beach Wheelchairs

Minutes of the Board Meeting 19th June 2017

Present

Mel Kay (interim Chair) Alison Brown (Secretary, Bryony Capaldi, Dave Gibb and Debbie Gibb.

Apologies

Len Groom

Minutes

Proposed MK and seconded BC

Matters Arising

Three Islands Sail postponed until end of August/ beginning of September. MK to be in touch again with skipper start of August. **MK**

		ACTION
1	Afternoon Tea Brilliant event. Thanks to Mel for all her hard work. Mel meeting with Karen Sinclair on Wednesday to look at finances. In the region of £2,500 raised.	
2	Resignation AB to email Rosie and Lois with thanks and gift voucher. Robin Black has tendered his resignation to be able to spend time with Elizabeth. His resignation has been accepted by the Board. AB to formally accept resignation and thank him on behalf of the Board. This letter to suggest a meet up at a later date. AB to check no other requirements from OSCR.	AB AB
3	Volunteers Thanks to Bryony for the very enjoyable Volunteer Get Together. AB to work on a volunteering over the summer simplified spreadsheet and send to BC to circulate. This will clearly identify gaps. DG happy to take the Booking Line. AB will transfer calls to her on July 4 th . BC to send out updated volunteer list. AB to set 'Out of Office' on info@ email address and include booking line number.	AB & BC AB & DG BC AB
4	Equipment MK to speak to Fabian about being a maintenance man for wheelchairs and to carry our fortnightly checks. BC to get 2 more Beach Hut keys cut Board agreed to order XL Hippocampe. MK to order. AB to ask Lyn Roper (OT) about sling inspections with the aim of being able to use for customers AB to update and renew insurance AB to do poster for the Beach Hut recommending walking to the ramp with the beach wheelchair and transferring near the ramp rather than pushing on the difficult surface of the harbour area.	MK BC MK AB AB AB
5	Ramp Board agreed to part fund the planned ramp improvements on to the beach to improve access for our customers. The Board will consider funding up to half	

	the cost and will look for further funding opportunities if needed. AB to inform Sandra King of the Board's decision and AB and MK to continue to liaise with Sandra for these planned works. To note Artemis might be a useful source of funds for this project.	AB & MK
6	National Marine centre AB to draft a letter of objection to be sent to the council by the 24 th June deadline.	AB
7	Portobello AB continuing to work with this group and will update the Board appropriately.	AB

Name _____ Signature _____ Date _____

Date of Next Meeting to be agreed