

Beach Wheelchairs

Minutes of the Board Meeting 24th of April 2017

Present

Mel Kay (Chair), Alison Brown (Secretary), Karen Sinclair (Treasurer), Robin Black, Bryony Capaldi, Dave Gibb, Debbie Gibb and Pete Sparkes and Cara Murdo from Portobello group.

Apologies

Len Groom, Rosie Hamilton and Lois McClean

Minutes

Agreed

Matters Arising

The monies from the Imlay foundation are now in the bank account.

MK gave cheques to KS to put in our account.

AB had been on contact with individual wanting to look at beach wheelchair access at Gullane. She replied with concerns regarding the steepness of the available ramps. AB to arrange to meet at the Beach Hut to look at our beach wheelchairs. **AB**

Maintenance and service – RB will chase for service of the hoist. MK will carry out maintenance of equipment in the short term using agreed updated maintenance schedule. RB to look at the tilt mechanism in the DeBug. **MK&RB**

		ACTION
1	<p>National Marine Centre The Board agreed to issue the letter drafted by AB to the Seabird Centre regarding the proposed National Marine Centre. We also agreed to contribute to the Harbour Trust work to ensure the value of the harbour and its users are listened to. AB to be the main contact for this work.</p>	AB
2	<p>Volunteers 8 new volunteers have received training over the Easter period. They all need to have additional support for initial hires. BC to update all the volunteer contact details and circulate. BC to highlight upcoming hires to new volunteers to enable them to start helping out. MK to get hoist training from Robin to allow her to train others. KS to get trained by MK on the morning of the 25th April. Agreed to an informal volunteer get together to ensure new volunteers feel part of the team. BC to arrange. This is to be a family friendly sausage sizzle on the beach – weather permitting. BC to book Hope Rooms as alternate wet weather venue. Agreed to 6.30 on the 11th May.</p>	BC BC MK & RB KS &MK BC
3	<p>Marketing AB distributed marketing posters and leaflets to the group for distribution as agreed. MK to order a new swing sign which has gone missing.</p>	ALL MK
4	<p>Visit from Fiona Hyslop</p>	

	AB to email Fiona's office to confirm the visit and inform the rest of the group. AB to invite Onyema from the Portobello group.	AB
5	Afternoon Tea MK to meet with Hannah from the Marine MacDonald Hotel. MK to ask about a projector for showing photos from our customers. AB ask one of the high school students to bring together photos to celebrate 2 years. MK to make posters and tickets. Pete Sparkes to ask Rhona who uses Drake Music if she would like to perform. The event to be an opportunity to highlight Beach Wheelchairs is beyond the North Berwick project. The Portobello group encouraged to come along and sell tickets for this joint fundraising event. The Board agreed to purchase a gambling licence to allow for the sale of raffle tickets.	MK AB MK PS Portobello
6	Financial Update Karen is working on the accounts and these will be ready for submission to OSCR as required by January 2018. She will liaise with auditor. Elizabeth will receive match funding from her employer for her charitable head shave. 3 islands sail will take place this year as organised by Robin. He will advise based on tide times. MK to ask Martin about match funding from Scottish and Southern Energy.	KS RB MK
7	Portobello PS to contact Alisatir Gaw, Executive Director Communities and Families. MK to pursue contact with Justin Lamb who knows MNM developers to invite to the Beach Hut but Board recognise that this looks unlikely to happen. AB to speak to Kezia's office again seeking help. Possibly go to Tommy Sheppard's next surgery for help (note not until start of June) Consider submitting Freedom of Information request to Edinburgh City Council regarding available site as they have legal obligation to respond. AB to write to Edinburgh Council leader Andrew Kerr. AB to draft and to be agreed by Portobello group. Portobello group to consider a prom side event highlighting lack of access to the beach for wheelchair users.	PS MK AB AB AB AB Portobello

Name _____ Signature _____ Date _____

Date of Next Meeting Monday 29th May from 9.30 at the Marine MacDonald Hotel.