

Beach Wheelchairs

Minutes of the Board Meeting 27th of March 2017

Present

Mel Kay (Chair), Alison Brown (Secretary), Bryony Capaldi, Dave Gibb, and Rosie Hamilton.

Apologies

Robin Black, Karen Sinclair (Treasurer), Debbie Gibb, Len Groom and Lois McClean

Minutes

Agreed

Matters Arising

Robin Black has stepped down as Chair to Board with immediate effect due to personal reasons. Melanie Kay has agreed to act as Chair until the next AGM. The Board send best wishes to Robin and Elizabeth and would like to thank Robin for all his work for the Charity.

Finances. Recent cheques received by the Charity from NISA, Paul Healy, Musselburgh Ladies Links Golf Club and Madsurf. AB to arrange Thank you letters, BC to arrange photo with Madsurf and MK with NISA and Len. **AB, BC and MK**

MK will check with Robin re: American donation **MK**

Agreed discussing the budget to be included in next agenda. **AB**

		ACTION
1	Disabled Access Day Well done to all involved for a well attended and enjoyable event.	
2	Fundraising The Board were delighted to hear that MK is arranging an Afternoon Tea at the Marine MacDonald Hotel. This will be on the 17 th June, with tickets £25 and will celebrate our 2 nd Birthday. MK is arranging entertainment, guests, an auction and gift bags with Phyllis Conway and Caroline. All to help selling tickets.	MK ALL
3	Seton Sands AB reported back from meeting with Seton Sands caravan park, Sandra King and the Gosford Area Partnership. The Board are supportive of the extension of Beach Wheelchairs to this site for use by customers and local residents and would be willing to help in terms of training etc. The Board agreed they would contribute to such a hire scheme alongside the private donation to allow for the purchase of a Nomad beach wheelchair – BWC contribution will be around £1,000. Extending this to additional wheelchairs may be discussed at a later date. AB to report the Board's decision back to Sandra King and continue to progress this.	AB
4	Portobello AB reported back from the last Portobello Beach Wheelchairs meeting. The group is still frustrated by the lack of help from Edinburgh City Council and awaits to hear their decision with regards to leasing land but had gone through a useful procurement process evaluating available beach wheelchairs on the market.	

	<p>MK and BC will try to find someone that knows the directors of MNM Developments to look again at the empty unit in the Portobello flats as a potential base.</p> <p>Once initial contact has been made we will invite them to visit us at the Beach Hut, possibly with Kezia Dugdale again if possible.</p> <p>Next Beach Wheelchairs meeting to take place in the evening and to be a joint meeting.</p>	<p>MK and BC</p> <p>AB</p> <p>AB</p>
5	<p>Volunteers</p> <p>Thanks to MK, RH and LM for a successful school assembly. 8 potential volunteers came forward from this event. This should be something we plan to do on an annual basis.</p> <p>BC to contact all new volunteers and arrange training for 1st April with AB, 2nd April with MK or 11th April with BC.</p> <p>BC already contacted last year's volunteers and identified a need for refresher training. Date agreed evening of 20th April followed by social get together. BC to progress.</p> <p>AB to update Volunteer Personal Details sheet and to include preferred method of being contacted.</p> <p>AB to send current Volunteer documents to BC and MK.</p> <p>BC to up date list of volunteer contacts with info on training undertaken and needed.</p> <p>MK to speak to RB with regards to both the service and training for the hoist.</p>	<p>BC, MK and AB</p> <p>BC</p> <p>AB</p> <p>AB</p> <p>BC</p> <p>MK</p>
6	<p>Any other business</p> <p>Need to re-establish weekly or fortnightly wheelchair maintenance. MK to ask RB for last year's contact.</p> <p>MK and BC to carry out Beach Hut tidy up and come up with shopping list to keep hut tidy and help with keeping wheelchairs clean.</p> <p>DG mentioned accessible accommodation at Dirleton Road – DG to find details and forward to AB for inclusion on either website or Facebook page.</p> <p>MK to train DG and Debbie on the booking line phone.</p>	<p>MK</p> <p>MK+BC</p> <p>DG+AB</p> <p>MK</p>

Date of Next Meeting 24th April from 19.30 at the Marine MacDonald Hotel with the Portobello Group.