

# Beach Wheelchairs

Minutes of the Meeting 26<sup>th</sup> September



## Present

Robin Black (Chair) RB, Alison Brown (Secretary) AB, Len Groom LG, Bryony Capaldi BC, Melanie Kay MK, Debbie Gibb DG, Rosie Hamilton RH and Lois MacLean LM.

## Apologies

Elizabeth Tomlinson and Phyllis Conway.

## Minutes of last Meeting

Proposed by MK and Seconded by DG

## Matters Arising

RB to check if there is a lower age limit for volunteers with our insurance policy **Action RB**

RH to pass on RB's phone number to Madsurf with view to getting personalised t-shirts for volunteers **Action RH and RB**

RB to clarify what method of thanks/ publicity around donation from Imlay Foundation once cheques have cleared. **Action RB**

BC and MK to take forward a Volunteer Get Together. Event early November in the Hope Rooms using New Age Kurling and with wine and cheese. **Action BC and MK**

AB thanked MK and BC and their kids for all their help at the Portobello taster event

		<b>ACTION</b>
<b>1</b>	<b>Harbour Trust</b> RB had informal meeting with Jane McMinn of the Harbour Trust and discussions are ongoing. No action at this time.	
<b>2</b>	<b>Treasurer</b> ET has resigned from her role as Treasurer due to ill health. The Board has accepted her resignation and pass on their thanks. RB and BC to meet with Karen Sinclair with hope she may be willing to take on this role.	<b>RB and BC</b>
<b>3</b>	<b>AGM and Annual Report</b> Preferred date for AGM week beginning 21 <sup>st</sup> November. MK to book NB Community Centre 7-9pm one evening on that week. This should be in place prior to next Board Meeting to allow for advertising. AB to start looking at Annual Report similar short report like last year.	<b>MK AB</b>
<b>4</b>	<b>Marketing</b> Agreed that RH can take over Twitter. RB to provide details on this. AB and RH meeting with Scottish Seabird Centre to look at ways of increasing publicity to schools (meeting now arranged 10 <sup>th</sup> October) RH will speak to NB Day Centre and LM will speak to Abbey Care Home about using our service.	<b>RB&amp;RH AB&amp;RH RH&amp;LM</b>

	<p>RH and LM advised BWC is their selected local charity. £1000 donation will be coming via the Charities Committee at Law High School through various fund raising events throughout the school year.</p> <p>RH and LM to advise if they want to arrange a visit to the Beach Hut or have a visit from the Board to the school. We would be delighted to do so.</p> <p>DG advised to contact Avril at Ageing Well with Marketing material.</p>	<p><b>RH&amp;LM</b></p> <p><b>AB</b></p>
<b>5</b>	<p><b>End of Life Beach Wheelchair use</b></p> <p>The Board agreed no need for separate marketing materials.</p> <p>BC and MK will provide leaflets to their current contacts at Marie Curie, Maggies and MacMillan and discuss the recent use of the Hippocampe wheelchair that worked so well.</p>	<b>BC&amp;MK</b>
<b>6</b>	<p><b>North Berwick Coastal Area Partnership</b></p> <p>The Partnership has invited us to apply for £1,000 of funding for a 'project'. The Board agreed that we want to improve access to the beaches via the ramps at the East and West beaches. The current ramps are causing difficulties for many users due to steepness, uneven surface and the Board would love to address this. AB to approach Sandra King to determine whether the money could be used to address this problem, possibly initially by looking at options for improvement.</p> <p>The position of the Ice cream van over the Keep Clear is blocking access to the ramp. AB to raise this with Sandra King also to find appropriate contact in the council.</p>	<p><b>AB</b></p> <p><b>AB</b></p>
<b>7</b>	<p><b>Luminate Festival</b></p> <p>RB will man a marquee at the upcoming Luminate Festival event at Newhailes in Musselburgh with a view to individuals being able to use the wheelchairs.</p> <p>RB to do Risk Assessment and look at grounds prior to the event.</p> <p>Others welcome to pop in and help.</p>	<p><b>RB</b></p> <p><b>ALL</b></p>
<b>8</b>	<p><b>Other Business</b></p> <p>The Board were delighted that local man serviced all the wheelchairs and hope that this relationship can continue.</p> <p>RB will look at better lap belt options for the Nomad Tundra.</p> <p>AB to make up business card for volunteers to use for to provide customers with their private mobile phone number during a hire.</p> <p>October Holidays – MK and AB away (and also possibly BC) RB will man the phone and ask volunteers to populate the calendar.</p>	<p><b>RB</b></p> <p><b>AB</b></p> <p><b>RB</b></p>
<b>9</b>	<p><b>Date of Next Meeting</b></p> <p><b>Monday 31<sup>st</sup> October 9.30 at the MacDonald Marine Hotel</b></p>	

Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_