

# Beach Wheelchairs

Minutes of the Meeting 22<sup>nd</sup> August 2016



## Present

Robin Black (Chair) RB, Alison Brown (Secretary) AB, Len Groom LG, Bryony Capaldi BC, Melanie Kay MK and Debbie Gibb DG

## Apologies

Elizabeth Tomlinson and Phyllis Conway.

## Minutes of last Meeting

Proposed by LG and Seconded by BC

## Matters Arising

Agreed to invite Rosie and Lois from Law High School to attend future Board meetings if these can be held at a time to suit and during free periods in their timetables. **Action AB**

RB to check if there is a lower age limit for volunteers with our insurance policy **Action RB**

AB to check whether Lottery Award winner is public and then advise RB to then put up plaque. AB then to arrange a photoshoot around this. **Action RB and AB**

BC to speak to Madsurf and MK to speak to embroidery business at Fenton Barns with a view to getting t-shirts for volunteers. **Action BC and MK**

|          |  | <b>ACTION</b>  |
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| <b>1</b> | <p><b>Donations</b><br/>Recent generous donations from number of sources, including collection box at Meg Maitland in NB, Stables playgroup in Colinton and from two benefactors associated with the Imlay Foundation. RB to contact the Imlay foundation to ask whether they would like some kind of publicity around the donations or just letters of thanks.<br/>AB to write letter of thanks to North Berwick Art Group via NBCC for the collection of £432 at the Art Sale.</p>   | <p><b>RB</b></p> <p><b>AB</b></p>  |
| <b>2</b> | <p><b>Summer Season</b><br/>The Board agreed that the summer season had gone well despite the poor weather. The new booking line is working well. BC to coordinate a booking line rota based on a fortnightly rota between AB, RB, MK and BC.<br/>BC and RB to meet with a potential new trustee – Karen Sinclair.<br/>BC approached by a potential new volunteer. BC to chat and do training and arrange hoist training as required.<br/>Agreed to have another volunteer get together. MK to seek availability for Friday between 7-9pm at North Berwick Community Centre. AB will ask to borrow New Age Kurling equipment from the Fraser Centre.</p> | <p><b>BC</b></p> <p><b>BC &amp;RB</b></p> <p><b>BC</b></p> <p><b>MK&amp;AB</b></p> |
| <b>3</b> | <p><b>The Beach Hut</b><br/>Thanks to Len for all his hard work.</p>   |  |
| <b>4</b> | <p><b>Future Location</b><br/>The Board will approach the Harbour Trust to highlight the financial and other benefits of Beach Wheelchairs remaining within the harbour area. We will</p>  |  |

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|-----------|---|-------------------------------|
|           | actively seek to be considered in future plans. RB will seek a meeting with Jane McMinn which AB to be included in.<br>AB will advise Sandra King of the developments and uncertainty surrounding our future location.  | <b>RB&amp;AB</b><br><b>AB</b> |
| <b>5</b>  | <b>New Equipment</b><br>The Board still has aspirations to obtain a power beach wheelchair but the future location of the Beach Hut is the priority of the group.   |                               |
| <b>6</b>  | <b>Marketing</b><br>Kidz to Adults Exhibition – this was not considered value for money to attend this event in September. AB to approach Lothian Disability Sport to see whether they are having a stand and may be able to take leaflets.<br>The Board agreed to purchase a A-Board for temporary advertising to be placed at the end of Victoria Road (exact location to be determined). RB to work on graphics and wording and to circulate to the group for comment. | <b>AB</b><br><b>RB</b>        |
| <b>7</b>  | <b>Law High School</b><br>The Board are delighted to have 2 Law High School pupils taking an active interest in Beach Wheelchairs. The Board agreed that interviews were not required for attending Board Meetings and rather the pupils will be invited to future meetings. AB will discuss with the pupils and school.  | <b>AB</b>                     |
| <b>8</b>  | <b>CoSLA Awards Ceremony and Dinner 6<sup>th</sup> October</b><br>AB to liaise with the council and the Board regarding arrangements. The Board agreed to fund any additional tickets if everyone wants to attend.<br>The Board are to advise AB if they want to attend as soon as practical.   | <b>AB</b><br><b>ALL</b>       |
| <b>9</b>  | <b>STRIVE Third Sector Conference</b><br>AB to clarify the time of the conference and the time for the requested talk.  | <b>AB</b>                     |
| <b>10</b> | <b>Planned Accessible Chalet in Dunbar</b><br>The Board agreed for AB to write a letter of support for this planned development.  | <b>AB</b>                     |
| <b>11</b> | <b>Portobello scheme</b><br>Update provided by AB. No action at this time   |                               |
| <b>9</b>  | <b>Date of Next Meeting</b><br><br><i>To be advised</i>   | <b>AB</b>                     |

Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_