

Beach Wheelchairs

Minutes of the Meeting 8th March 2016



Present

Robin Black (Chair) RB, Alison Brown (Secretary) AB, Bryony Capaldi BC, and Len Groom LG.

Apologies

Mel Kay, Elizabeth Tomlinson, Sandra King and Phyllis Conway.

Minutes of last Meeting

Proposed by BC and Seconded by AB

Matters Arising – AB and RB still to progress Action Plan.

Treasurer's report – Currently have £11,500 in our account with in the region of £1,000 to come in.

Chair's report – RB met with Grant from the Marine MacDonald Hotel who has offered to put on some charity events and free swims for beach wheelchair users.

Secretary's Report – Potter's in Tranent are currently running a raffle and planning a fundraising ceilidh.

		ACTION
1	Confidential Item	
2	Finances Covered by Treasurer's report	
3	Disabled Access Day Agreed responsibilities for catering supplies for the event. AB to email out to confirm with the group. AB to have volunteer sign-up sheets available for the training on the 18 th March and another suitable date – a Saturday after Easter. AB to provide a press release after the event. John McLelland, TESCO Store Manager, will attend on the day to present a cheque to the group. AB has subsequently confirmed he is expected at 3pm.	AB AB AB
4	Hoist RB presented feedback from Facebook on our customers demand for a hoist. Feedback overwhelmingly in favour. Highlighting that carer's cannot do manual transfers for clients. RB to investigate planning requirement with ELC planners. RB in discussion with the Harbour about installation of a hoist. AB suggested useful to get something in writing if possible after previous encounters with other harbour users. The Board were in agreement to go ahead with ordering the Crewlift hoist when the above items are met. RB to explore options and amend our insurance.	RB RB RB
5	Volunteers	ALL

	<p>AB invited the Board to use shared Google calendar and put in test info with the aim of rolling this out to use with all volunteers. LG will advise the group of his availability separately.</p> <p>AB to plan training events and dates</p>	AB
6	<p>VAT</p> <p>Overtaken previous decision to recoup VAT from Delichon. RB to seek recouping VAT and the group will then ensure these funds are properly reallocated.</p> <p>Consideration to be given to amending our constitution to allow us to make a nominal charge (50p) for wheelchair hire to allow us to become zero-rated for VAT. This would require a change to our constitution which would need agreement at a Members' meeting. No date was set for a meeting as no anticipated upcoming spend that would require us to pay VAT.</p> <p>AB to clarify whether there are any additional requirements from OSCR as our previous decision to not charge for hires was both part of our constitution and part of our application to become a SCIO.</p>	<p>RB</p> <p>AB</p>
9	Date of Next Meeting	

Name _____ Signature _____ Date _____