

Beach Wheelchairs

Minutes of the Meeting 12th January 2016



Present

Robin Black (Chair) RB, Jackie Tagg (Vice Chair) JT, Alison Brown (Secretary) AB, Len Groom LG, Melanie Kay MK, Bryony Capaldi BC and Katie Nevans KN.

Apologies

Phyllis Conway, Elizabeth Tomlinson and Sandra King.

Minutes of last Meeting

Proposed by JT and Seconded by RB

Matters Arising

- **Tesco Grant** we were unsuccessful in our application for funds from Tesco.
- **Marine Dinner and Disco Event** Thanks to MK and BC for all their work to make a really enjoyable and successful evening.
- **North Berwick Coastal Area Partnership (NBCAP)** KN to feed back to the NBCAP meeting of the evening of 12th January that Beach Wheelchairs are looking forward to working alongside the Area Partnership to improve access within North Berwick but do not wish to be the lead on this.

		ACTION
1	<p>Charities Aid Foundation (CAF) Bank Account</p> <p>The Trustees of Beach Wheelchairs have resolved that CAF are appointed as the bankers of the organisation.</p> <p>Agreed RB name on debit card and ET, JT and MK are signatories for the account.</p> <p>AB to forward copy of the SCIO application to RB for inclusion with the bank account application.</p> <p>RB to submit application.</p>	<p>AB</p> <p>RB</p>
2	<p>VAT</p> <p>KN will contact NBCC charities accountant and assist in arranging a meeting with JT and RB.</p> <p>Later discussions highlighted that discussions with a charities accountant should include employment and staffing issues.</p>	<p>KN, RB and JT</p>
3	<p>Newsletter</p> <p>Agreed to make Minutes of all Board meetings available on the website. JT to arrange.</p> <p>Agreed to produce an electronic newsletter that can be widely distributed.</p> <p>Format should be one page double-sided and available quarterly. AB agreed to draft. MK to send AB playgroup newsletter template.</p>	<p>JT</p> <p>AB</p> <p>MK</p>
4	<p>SCIO</p> <p>Information disseminated by AB to all Trustees. Highlighted the need to include SCIO information on all future literature. AB to update marketing material to include this as well as inclusion of Stella Moffat as funder.</p> <p>AB to put piece on Facebook about SCIO status and Members Register.</p>	<p>AB</p> <p>AB</p>

5	RNLI The board agreed that an RNLI exercise involving a stranded beach wheelchair would be a good idea. LG to progress this. May be something that might generate a bit of local interest.	LG
6	Hoist Agreed RB to speak to Crewlift about outdoor hoist. Recognised that this is unlikely to be suitable for use with boats in NB harbour but may still be good solution for wheelchair to beach wheelchair transfer in marine environment. REMAP are meeting 12 th January to discuss whether they may be able to help produce a hoist that is suitable for marine environment. Some concerns by the group with insuring a bespoke piece of equipment. JT will continue to liaise with REMAP. LG suggested look at the hoist currently used by the RNLI. AB will speak to SMART centre about public hoist use, including using different slings, multiple users and Health and Safety. KN suggested SK invited to next meeting to discuss process for next round of funding from the Area Partnership.	RB JT AB AB
7	Freedom Trax RB to seek further information about the Freedom Trax and try to arrange a trial.	RB
8	AOB JT and BC to meet to discuss volunteers. RB to redo letter headed paper which AB will then arrange to get printed at ELC printers.	BC, JT RB, AB
9	Date of Next Meeting 8 th February from 7.30pm the Quiet Room in North Berwick Community Centre.	

Please forward items for inclusion in the next agenda to myself alib2701@gmail.com.

Alison Brown 12/01/16